

Training and assessment pathways for teachers and developers





Training and Assessment



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Training and assessment pathway

Pathway from Certificate IV in Training and Assessment through to Vocational Graduate Certificate in Management (Learning)

TAE40110 Certificate IV in Training and Assessment



TAE50111 Diploma of Vocational Education and Training

or

TAE50211 Diploma of Training Design and Development



TAE70210 Vocational Graduate Certificate in Management (Learning)



TAE80201 Vocational Graduate Certificate in Management (Learning)

TAE40110 Certificate IV in Training and Assessment



Description

This qualification is mandatory for those who want to work as a trainer and assessor in the context of an accredited qualification. Job roles associated with this qualification relate to the delivery of training and assessment of competence within the Vocational Education and Training Sector.

Achievement of this qualification or an equivalent by trainers and assessors is a requirement of the Australian Quality Training Framework Essential Standards for Registration of a Registered Training Organisation (RTO)

Job roles associated with this qualification relate to the delivery of training and assessment of competence within the VET sector. Possible job titles and roles relevant to this qualification include:

- enterprise trainer
- enterprise assessor
- registered training organisation (RTO) trainer
- RTO assessor
- training adviser or training needs analyst
- vocational education teacher.

Units	Start
Cluster 1	Immediate
TAEDES402A Use training packages and accredited courses to meet client needs	
TAEDES401A Design and develop learning programs	
Cluster 2	Immediate
BSBCMM401A Make a presentation	
TAEDEL301A int Provide work skill instruction	
TAEDEL401A int Plan, organise and deliver group-based learning	
TAEDEL402A int Plan, organise and facilitate learning in the workplace	
Cluster 3	Immediate
TAEASS301A Contribute to assessment	
TAEASS401A Plan assessment activities and processes	
TAEASS402A Assess competence	
TAEASS403A Participate in assessment validation	

Delivery

Online only or blended delivery

Virtual Class – If your workplace has a group of students, ask us to organise virtual classes.

- All course content is included online
- e-library
- Virtual classes on request
- Unlimited trainer support

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Diploma level options



Description

The new Diploma of Training and Assessment through Distance Learning Australia offers two options to achieve the qualification.

Option 1 is designed for those who want to further their skills or learn new skills in training design and development.

Option 2 is designed for those who are currently training and assessing others and want to develop their facilitation and assessment skills.

Option 1: TAE50211 Diploma of Training Design and Development

Cost: \$2,500 This may be paid off in instalments.

This qualification involves assessing client needs through to designing and developing learning resources using sound instructional design methodologies.

The course is conducted online and contains all the resources you need to successfully achieve this qualification. Unlimited support is available from fully qualified and experienced Instructional Designers and assessors.

Total number of units = 10

5 core units plus

5 elective units

Cluster 1

TAEDES501A Design and develop learning strategies	Core
TAETAS501B Undertake organisational training needs analysis	Core
TAEASS502B Design and develop assessment tools	Core
TAEASS504A Develop and implement recognition strategies	Elective

Cluster 2

TAEDES502A Design and develop learning resources	Core
TAEDES503B Design and develop e-learning resources	Elective
TAEDES504A Research and develop units of competency	Elective
TAESUS501A Analyse and apply sustainability skills to learning programs	Elective
BSBLED501A Develop a workplace learning environment	Elective

Cluster 3

TAEDES505A Evaluate a training program	Elective
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Option 2: TAE50111 Diploma of Vocational Education and Training

Full course cost \$2500

This may be paid off in instalments.

This option is suitable for those who are involved in the delivery of training and assessment on a regular basis. The qualification demands 100 hours of facilitation, so you will need to have a lot of experience and be involved in regular training facilitation towards Nationally Accredited Qualifications to complete this course.

Assessment is by way of reflective journal where you complete your journal online. This will provide you with the opportunity to develop a professional portfolio for your future training and assessment work. You also need to provide evidence of training and assessment conducted for the nominated number of hours.

Recognition of Prior Learning is available for those who already have the skills and knowledge required for this course.

Total number of units = 10

6 core units plus

4 elective units

Prerequisites

Entrants to the Diploma must have the core units of the Certificate IV in Training and Assessment or be able to demonstrate equivalent competence.

Clusters and electives

The qualification can be studied in four clusters. A choice of clusters is available where you may choose to study e-learning electives.

Cluster 1

TAEASS502B Design and develop assessment tools	Core
TAEDS501A Design and develop learning strategies	Core
TAETAS501B Undertake organisational training needs analysis	Elective
TAEASS504A Develop and implement recognition strategies	Elective

Cluster 2

TAELLN401A Address adult language, literacy and numeracy skills	Core
TAELLN501B Support the development of adult language literacy and numeracy skills	Elective

Cluster 3

TAEPDD501A Maintain and enhance professional practice	Core
TAEASS501A Provide advanced assessment practice	Core
TAEDEL502A Provide advanced facilitation practice	Core
TAEDS505A Evaluate a training program	Elective



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TAE70210: Vocational Graduate Certificate in Management (Learning)

Description



The TAE70210: Vocational Graduate Certificate in Management (Learning) includes competencies required for leaders of learning organisations including managers in Registered Training Organisations and human resource specialists. The course prepares leaders who make independent judgements in planning, design, operational and management functions. There are 4 units in the course. The course also provides an introduction to TAE80201 Vocational Graduate Diploma of Management (Learning) and each of these units can be credited toward the higher qualification.

Prerequisites

There are no entry requirements for this qualification. Content assumes knowledge of vocational training at the level of Certificate IV in Training and Assessment and academic skills at the Diploma, Advanced Diploma or Degree level.

Full course cost \$2000

Course Electives

While the training package has a number of possible electives, this course consists of those units that prepare the candidate well for a number of specialisations within TAE80201 Vocational Graduate Diploma of Management (Learning).

Cluster 1	BSBLED701A Lead personal and strategic transformation	Core
	BSBLED702A Lead learning strategy implementation	Core
Cluster 2	BSBINN601A Manage organisational change	Elective
	BSBINN801A Lead innovative thinking and practice	Elective

Start: Immediate

TAE80201: Vocational Graduate Diploma of Management (Learning)

Description



The TAE80201: Vocational Graduate Diploma of Management (Learning) includes competencies required for specialised roles in organisational learning and capability development. The course prepares leaders who can initiate, design and execute major learning and development functions within an organisation including managers in Registered Training Organisations and human resource specialists. The course contains two core units and six elective units. The course incorporates units from Distance Learning Australia's TAE70201: Vocational Graduate Certificate in Management (Learning) and clients may enrol directly in this course or choose to complete the Graduate Certificate first.

Prerequisites

There are no entry requirements for this qualification. Content assumes knowledge of vocational training at the level of Certificate IV in Training and Assessment and academic skills at the Diploma, Advanced Diploma or Degree level.

Full course cost \$4000 (\$2000 if BSB70108 Vocational Graduate Certificate in Management (Learning) has been completed)

BSBLED701A Lead personal and strategic transformation	
BSBLED702A Lead learning strategy implementation	
BSBINN601A Manage organisational change	
BSBINN801A Lead innovative thinking and practice	Core
BSBRES801A Initiate and lead applied research	Core
BSBFIM701A Manage financial resources	
PSPHR616A Manage performance management system	
PSPMNGT614 Facilitate knowledge management	

Start: Immediate